

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

FOR ACADEMIC YEAR 2014-2015

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: De La Salle Collegiate CITY: Warren, MI

ADMINISTRATOR'S SIGNATURE: _____ DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate/reach safety area	Number of people evacuated	Comments
1. September 18, 2014	8:45 AM	1 min 55 sec/ 3min 29 sec	900	First drill of the school year - announced
2. September 19, 2014	1:10 PM	1 min 50 sec/ 3 min 37 sec	900	Drill announced/time was not
3. September 25, 2014	10:15 AM	2 min 9 sec/ 4 min 5 sec	900	Unannounced drill
4. October 7, 2014	11:05 AM	1 min 45 sec/3 min 26 sec	900	Unannounced/Lunch
5. October 9, 2014	9:05 AM	1 min 44 sec/ 3 min 05 sec	900	Unannounced
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. January 13, 2015	9:30	4 min 32 sec	900	First Drill/Some adjustments needed
2. February 20, 2015	9:30	4 min 05 sec	900	Unannounced drill
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. November 7, 2014	1:15 PM	Exercising capacity of rooms	50	Under supervision of Warren PD
2. November 12, 2014	9:30 AM	Canine Sweep	900	Unannounced drill
3. February 17, 2015	9:30 AM	External threat lockdown	900	Unannounced drill
4. March 25, 2015	9:30 AM	Internal threat lockdown	900	Unannounced drill

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226