

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

FOR ACADEMIC YEAR 2015-2016

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: De La Salle Collegiate CITY: Warren, MI

ADMINISTRATOR'S SIGNATURE: _____ DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate/reach safety area	Number of people evacuated	Comments
1. September 15, 2015	8:55 AM	1 min 31 sec/ 2 min 49 sec	900	First drill of the school year - announced
2. September 17, 2015	12:45 PM	1 min 29 sec/ 2min 43 sec	900	Time of drill not announced/Day was announced
3. September 22, 2015	11:00 AM	1 min 31 sec/2 min 48 sec	900	Unannounced/ 200+ at lunch
4. October 2, 2015	12:50 PM	1 min 38 sec/ 2min 53 sec	900	Unannounced/Full Lunch/Drop Day
5. October 8, 2015	2:00 PM	1 min 45 sec/2 min 55 sec	900	Rescheduled from 9/29 (rain)
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. January 13, 2016	9:55 AM	5 minutes 7 seconds	900	Announced drill/some areas bottlenecked & will be addressed
2. February 23, 2016	9:45 AM	3 minutes 44 seconds	900	Unannounced/During lunch period
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. October 28, 2015	8:55 AM	External Threat Lockdown Drill	900	Drill announced/Date and time were not
2. November 11, 2015	10:00 AM	Internal Threat Lockdown	900	Unannounced/Canine Sweep
3. March 1, 2016	10:30 AM	Internal Threat Lockdown	900	Unannounced

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor

Detroit, MI. 48226